

27/02/2026

Administrative and Management Board (AMB) Meeting Report

iPSRS 



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Intelligent Photonics for Security Reliability Sustainability & Safety

AMB Meeting report
EMJM IPSRS

Meeting report – Administrative and Management Board (AMB)

February 27, 2026

Participants:

Prof. Nathalie Destouches, UJM

Prof. Augustas Vaitkevicius, VU

Elena Vlastopanagiotis, AC, UJM

Maëlle Cornier, Intern, UJM

Excused:

Prof. Amine Nait-Ali

Prof. Mathieu Roussey

1. Schedule for interviews :

The AMB discussed task allocation. It was proposed that two team members take the larger portions, while the remaining tasks be distributed between the other two. For better balance, it was suggested that the first two members each take 28, and the remaining 10 tasks be split between the other two members. These two would need to first attend interviews with one of the first two members before handling their own tasks.

Team members were asked to communicate their availability.

2. Administration Coordinator's Updates

• **Communication:**

New Website

-Presentation of the new website: [links redacted] (WordPress) with credentials provided.

-A poll will be organised to choose the Home Page on LinkedIn.

-Payment for the website will be completed, after which it will be hosted on the UJM server (free).

-Launch date: TBD.

Social Media Statistics

-Focus on LinkedIn (+200 followers in the last month).

-Facebook used for groups only; Instagram for short videos (lower traffic).

Grenoble Career Symposium in Photonics, March 23-25

-Two students were selected to moderate a roundtable and spend one day in a company.

-Staff member to provide live coverage on the first day and post on social media before, during, and after the event.

-Press release to be sent the week before to local and specialised press.

Newsletter – April

-UJM and a staff member leading; new design and sections approved.

-Nine students involved in the writing group.

• **Partnerships :**

New partners: One new partner has signed a Letter of Intent; three more are pending.

UNAM Turkey: Summer School pending; brochure in preparation.

Outreach to non-partners: Efforts to contact scholars and institutions have not yet received replies; follow-up planned.

Structuring partnership system: Proposal for a two-level system: current partners and sponsored partners.

EAB Meeting: Team members are asked to reply to the survey to plan the next meeting. Responses suggest scheduling in April–May, with a tentative date of 21 April, 14:00 CET.

Target Countries – Balkans

-Scholarships allocated for this region; alternative funding will be considered if applications are received.

-Embassies contacted; responses received from two countries, one of which promoted the programme on social media.

-Webinar for the region planned for either the week of 2 March or 23 March. Consortium members' availability being coordinated.

Tools : CANVA professional version approved (160 euros/year).

Administrative Coordinators Workshop: Feedback requested from AMB. Induction week is too busy; March meeting for selection is convenient but short notice for this year. Suitable timing to be discussed.

3. Academic Coordinator's Update

ECTS : Possibility for two students to earn ECTS by participating in the Grenoble event is under consideration; consortium agreement required.

Exam Rules

-Some students failed Semester 1; a make-up exam will be organised at UEF for Semester 2.

-Students who passed Semester 1 but wish to improve their grades are allowed to retake the exam.

Agreements – Improvements Needed

1. **Student and Partnership Agreements:** Rules for selecting concentrations to be updated; students may change their concentration during Semester 2. Two-level partnerships to be included in the modified Partnership Agreement.
2. **Student Agreement:** Banking services previously supported by UJM (Crédit Agricole) are no longer valid; section to be removed.

Questions

Finland still issues their own diploma, indicating that students followed a joint programme. This adds value.

Next Meeting Agenda

- Scholarships (CABU)
- Modifications to agreements: change of concentration in Semester 3, two-level partnerships
- Appeals: rules to be discussed in QAB
- COIL Project (email circulated by staff)