

# PSRS AMB 21st of June and 1<sup>st</sup> of July 2021

## Participants:

- Amine Nait-Ali (UPEC)
- Noora Heikkila (UEF)
- Jyrki Saarinen (UEF)
- Carlo Ricciardi (PoliTo)
- Nathalie Destouches (UJM)
- Margaux Costes (UJM)

## Agenda of 21st of June

### Retake exams at UEF

Students can pass a second chance exam at the end of semester 2 at UEF. Each unit must be validated before the end of the semester. A student who has validated a unit can retake an exam at the beginning of semester 3 to try to improve his grade.

### Jury of Master 1

The AMB validates the results of first year students to inform them they pass to second year.

All (10) students who followed semester 2 have validated their master 1 with at least 60 ECTS, including the 3 students who did not validate their 30 ECTS at the end of semester 1. The maximum number of ECTS validated by one student over master 1 is 67.

In overall, all students are good to very good compared to other students in Master Programmes in the partner university. PSRS students are usually more motivated, interested and active in class. Some students have problems with the methodology and ethics for writing scientific reports. Plagiarism is checked on every report all along the programme.

All students have validated the requested courses for their concentration track.

7 of the 10 enrolled students are doing an internship until August/September (1 in Italy, 1 in Finland, 5 in France).

The guidelines for the master thesis work and report are shared with students on Teams, as well as the assessment forms used by the supervisors, the reviewers and the jury.

### Course syllabi

All syllabi have been checked and updated except by UPEC.

The course Modern optics is not suggested to the PSRS students anymore at POLITO since it substantially overlaps courses of the first year. POLITO reminds that students must validate an A2 level in Italian to get their diploma at POLITO and offer extra-curriculum courses to help students succeeding.

## Changes in the student agreement

The student agreement has been updated to take into account recommendations from the EACEA, precise some points and correct some errors. All changes have been discussed between the four full partners during the last two months. The AMB validates the changes.

These changes include new conversion tables for the grades from UJM and UPEC into the A to F European grading system, which take into account discussions between the AMB members and the teaching staff to harmonize the grades in the four full partner universities.

The AMB agrees on a maximum of 40 ECTS per semester per student provided that it is compatible with the programme schedule.

## Validating the changes in the consortium agreement

A revision of the consortium agreement has also been proposed by the four full partners. It is validated by the AMB and will be sent for signature.

## Information

- A new communication project manager at Manutech Sleight Graduate school will help the PSRS consortium.
- PSRS Sweatshirts will be made for 1<sup>st</sup> and 2<sup>nd</sup> cohort students in September.
- Dates of semester 1 for 2021-2022 : from 09/06/2021 to 01/12/2022
- Induction week: from 08/30/2021 to 09/03/2021
- Defense of the optional internship in St Etienne on 09/02/2021
- Next AMB and QAB meetings in St Etienne on 09/03/2021
- Manutech sleight Scientific week from 01/10/2022 to 01/14/2022. Possible talks from PSRS students during the pitch master session.
- Confirmed students: with EMJMD scholarship, the repartition is as follows: 4 students for UPEC, 7 for POLITO and 5 for UJM. There is 1 more confirmed UPEC student on the reserve list. In addition, two more students (1 for UJM, 1 for UPEC) start again their first year

## Agenda of 1st of July

Information on the management of COVID restrictions for the start of the next intake in August 2021

Currently, for students from countries classified as red by the French government, student visa issuance is halted. 7 (+1) students are impacted and will probably not be able to join in September.

Hybrid mode courses will start at the starting date for all students who can justify restrictions for joining. Exams will be organized online if needed. Practical sessions will be postponed to June for students at distance, but not cancelled. In such a case the first semester will be tentatively validated based only on the theoretical results. The final results will be calculated after June with the grades from practical sessions.

Book the dates (reminder and new dates)

### *Induction Week 2022*

Induction of the third cohort and graduation of the first cohort. Three cohorts will be in Saint Etienne at the same time.

Date : 29 August – 2 September, 2022

Location St Etienne

## Tentative agenda

- Monday: Master thesis defenses
- Tuesday: M1 optional internship defenses
- Wednesday: M2 jury. AMB and QAB meetings
- Thursday: welcome of the new cohort by the full partners
- Friday: Graduation ceremony

### *Application process for 2022-2024*

1. Beginning of October → Opening of Applications
2. February 6<sup>th</sup> → Deadline for Applications
3. February 17<sup>th</sup> → Deadline for the first two assessments of applications on the application website
4. February 24<sup>th</sup> → Deadline for the assessment of all applications over 3.5/5 by the other two reviewers
5. Notification to all students of their presence or not on the short-list (>3.5)
6. March 10<sup>th</sup> → Deadline for interviews with students graded over 3.5/5 after 4 reviews
7. March 10<sup>th</sup>/11<sup>th</sup> → Selection Meeting/ AMB and QAB meeting
8. March 22<sup>nd</sup> → Notification of short-listed students of their acceptance or not, broadcast of anonymized lists on the programme website
9. April 15<sup>th</sup> → Deadline for encoding data on the EMT

The AMB decides to suppress the two other application deadlines (for self-funded European and non-European students).

The interviews will be carried out by the academic coordinators and graded according to the criteria updated in the Consortium Agreement.

Reminder of the assessment process:

1. The programme coordinator appoints 2 reviewers per application file.
2. If the average grade of the 2 assessments is over 3.5/5, the other two coordinators assess the file.
3. If the average grade after the 4 assessments is over 3.5/5, an interview is conducted by academic coordinators.
4. The final grades are discussed and harmonized during the selection meeting.

### *PSRS Industrial half-days and research half-days*

- ➔ PSRS Industrial half-days: afternoon of November 15 and 22, 2021
- ➔ PSRS research half-days: afternoon of December 6 and 13, 2021

Following the student feedback from the first editions, the full days are replaced by half-days workshops during the second part of the semester.

Both events will be organized in hybrid mode from Saint Etienne. Accessible to M1 and M2 students and to all associated partners.

Speakers proposal are expected from the full and associated partners.

#### *Open Day*

Date: November 23<sup>rd</sup>

Same agenda as last year

Advertisement from September

Optional master internship reports

Deadline for sending the reports: August 24, 2021

Deadline for assessment reviews and recommendations: August 30, 2021

Defense on September 2

#### Scholars

15 days have been declared for the first cohort. 56 days must be completed for the cohort.

Distribution of scholar days: 11- or 12-days scholar visits for POLITO, UEF and UPEC, 22 for UJM (S1 and S3).

#### Validating the new administrative coordinator

The AMB validates the appointment of Margaux Costes. Amélie Genvrin becomes substitute.

#### Massive Online Open Unit strategy?

UPEC and UJM will start provide open access resources.

#### Financial Breakdown

The Financial Breakdown will be prepared by the Programme Coordinator for the next AMB meeting.